



APPOINTMENT SCHEDULE

The Essential Job Search Manual

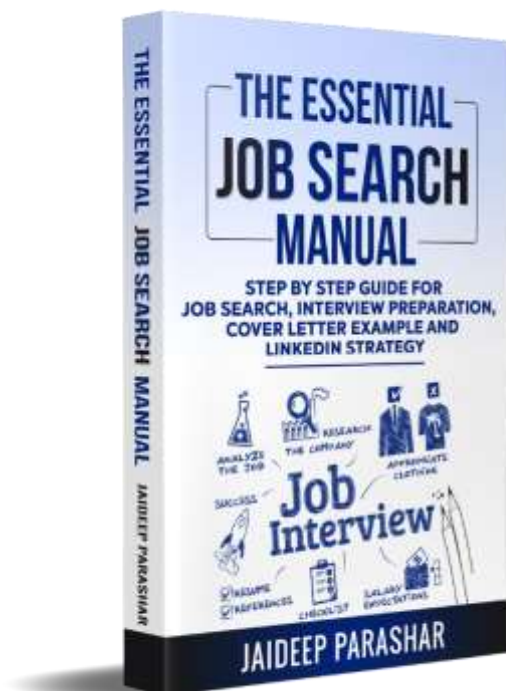
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Instructions

1. During job search, you should monitor your time effectively. It will reduce the stress and improve your efficiency.
2. Although this exercise is very simple and effective yet candidate never prepare their schedule in advance. Time Table help in establishing an efficient routine.
3. Instead of reading and thinking, take a print out and plan your 1 week in advance. Until, you get your dream job, 9-5 is your time for job search.
4. Customize the schedule as per your requirements.
5. For the maximum growth, review your job search preparation after every interview. Download the **Interview Review Progress File** and review your progress after every interview. For more career and job search related resources [Click Here](#)
6. Download **Time Devotion List & Advanced Time Management for Job Seekers**.
7. The Appointment Schedule is an integral part of book [The Essential Job Search Manual](#)



APPOINTMENT SCHEDULE

Monday

	JOB	FOCUS POINT
8		
9		
10		
11		
12		
1		
2		
3		
4		
5		

Tuesday

	JOB	FOCUS POINT
8		
9		
10		
11		
12		
1		
2		
3		
4		
5		

Wednesday

	JOB	FOCUS POINT
8		
9		
10		
11		
12		
1		
2		
3		
4		
5		

Thursday

	JOB	FOCUS POINT
8		
9		
10		
11		
12		
1		
2		
3		
4		
5		

Friday

	JOB	FOCUS POINT
8		
9		
10		
11		
12		
1		
2		
3		
4		
5		

Saturday/Sunday

	JOB	FOCUS POINT
8		
9		
10		
11		
12		
1		
2		
3		
4		
5		

